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| Important Dates – All Clubs and Projects are Subject to Adherence to these Dates | | | |
| May 31 App Due | RI Approval Prior To Project Start | Dec 31 Progress Report | Mar 31 Final Report |

1. Applications for District Grant Projects will be entered through the District Website grants module
2. Clubs must first be certified to have access to the online application
3. Members must be certified to get access to the online application to enter a district grant project application; those members must participate in a GMS
4. Application, reports, supporting documents, etc. will be attached through the District Website online application module screens
5. Review the Rotary International Terms and Conditions for guidelines including, but not limited to these restrictions . . . funds cannot be used for . . .
 - a. the purchase of land or buildings
 - b. reimbursement for expenses previously incurred
 - c. supporting fundraising in any way
 - d. unrestricted cash donations to a beneficiary
 - e. Review the Terms and Conditions for all restrictions and other guidelines
6. District 5650 has added these criteria for District Grant Projects
 - a. Local community projects only - projects must be conducted in, and for the benefit of, communities in District 5650
 - b. Scholarships for high school students to attend college are ineligible
 - c. Cannot repeat or continue a prior project
7. Amounts for District Grant Projects
 - a. 1:1 Club Contribution / District Match
 - b. Single Club District Grant Projects
 - 1) \$1,500 - Maximum Match (Clubs can invest more but the max match will be \$1,500)
 - 2) \$500 - Minimum Amount from Club (matched to make a \$1,000 project)
 - c. Multi-Club District Grant Projects
 - 1) \$6,000 Maximum Match (Clubs can invest more but the max match will be \$6,000)
 - (a) \$1,500 - Maximum Match (Clubs can invest more but the max match will be \$1,500)
 - (b) at least 4 Clubs must participate in order to receive the maximum match
 - (c) if 3 Clubs, the maximum match would be \$4,500, 2 Clubs, max would be \$3,000
 - (d) No maximum for any club – just a maximum for the project
 - (e) \$300 Minimum from any Club
8. In the event that clubs request more total funds from the District Designated Fund than is available in any year, these criteria will be the standard by which the committee chooses to decline funding or reduce the amount of the award for any grant application.
 - a. Grants applications should adhere to one or more of the ‘Areas of Focus’ designated by the Rotary International Foundation.
 - b. Clubs with multiple applications may be asked to prioritize them for reduced funding or elimination.
 - c. The club’s 3-year average for per capita giving to the annual fund will be considered by the committee, as support of the Foundation is critical to its ongoing success and ability to award grants.